

# Darlington Primary School

Minutes, Term 1 Meeting 1

Tuesday 1 March 2022



|     |   |        |                          |
|-----|---|--------|--------------------------|
|     |   |        |                          |
| 1.0 | Welcome and apologies   |        |                          |
| 1.1 | Opening and welcome Webex meeting<br>Volunteer Note-taker: Naomi  | Andrew | Info                     |
| 1.2 | Present: Ian McCallum, Andrew Newhouse,<br>Bonnie MacKay, Adrian Woodley, Naomi<br>D'Arcy, Fiona Gordon, Melissa Ryan-<br>Gadsden, Kim Sieler, Lindsay Earnshaw   | Chair  | Record                   |
| 1.3 | Election of Chair and Secretary<br>Andrew called for nominations from the<br>parent representatives for Chairperson.<br>Ian McCallum nominated and elected<br>unopposed<br>Nominations for Secretary called for<br>Clarification of the role to be keeper of the<br>minutes with members taking turns to take<br>the minutes.<br>Fiona nominated and elected unopposed. | Andrew |                          |
| 2.0 | Disclosure of interests   | Chair  |                          |
| 2.1 | Identify real, perceived or potential conflicts<br>of interest experienced by any member in<br>relation to the items on the agenda. These<br>should be raised with the Chairperson prior<br>to the meeting to determine the appropriate<br>way to manage the conflict.  | All    | No<br>conflicts<br>noted |
| 3.0 | Minutes of previous meeting   |        |                          |
| 3.1 | Review of previous meeting minutes<br>Refer attachment<br>Motion to accept the previous minutes as an<br>accurate record of the meeting.<br>Moved: Bonnie<br>Seconded: Fiona<br>Carried   | Chair  | Record                   |
| 4.0 | Reports and operational matters   |        |                          |
| 4.1 | Principal's report<br>As attached   | Andrew | Info,<br>endorse         |
| 4.2 | Finance Report<br>As attached<br>Motion that the finance report be endorsed<br>and the budget noted<br>Moved: Lindsay<br>Seconded: Fiona<br>Carried   | Naomi  | Info,<br>endorse<br>note |
| 5.0 | General Business  |        |                          |
| 5.1 | Data from semester 2 school reports<br>Comparing Darlington results to that of like<br>schools.   | All    | Inform                   |
| 5.2 | Email distribution list has been updated by<br>Adrian   |        |                          |
| 6.3 | Council planner including Terms of<br>Reference, Code of Conduct to be<br>distributed by Ian  |        |                          |
| 6.0 | Next meeting  | Chair  |                          |
| 6.1 | Term 1, Week 10 Tuesday 5 <sup>th</sup> April   |        |                          |