

# Darlington Primary School

Minutes, Term 2 Meeting 2

Wednesday 4 May 2022



1.0	Welcome and apologies		
1.1	Opening and welcome Minutes: Fiona Note that minute taking will rotate through the membership alphabetically.	Chair	Info
1.2	Present: Ian McCallum, Andrew Newhouse, Adrian Woodley, Naomi D'Arcy, Fiona Gordon, Melissa Ryan-Gadsden, Kim Sieler, Lindsay Earnshaw Apologies: Bonnie MacKay	Chair	Record
1.3	Confirmation Agenda	Chair	
1.4	Council Induction – Schedule session for new members	Naomi	
2.0	Disclosure of interests	Chair	
2.1	Identify real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda.	All	No conflicts noted
3.0	Minutes of previous meeting		
3.1	Review of previous meeting minutes Refer attachment Motion to accept the previous minutes as an accurate record of the meeting. Moved: Naomi Seconded: Adrian Carried <b>Action:</b> Ian to look into requirements (legislation) for distributing minutes to community and action.	Chair	Endorse Record
4.0	Reports and operational matters		
4.1	Principal's report As attached Motion that the principals report be noted Moved: Lindsay Seconded: Melissa  Funding Report Tabled <b>Action:</b> Andrew to circulate electronic copy to council. Andrew to endorse, Ian to note.	Andrew	Info, endorse
4.2	Finance Report As attached Motion that the finance report be endorsed and the budget noted Moved: Kim Seconded: Adrian Carried	Naomi	Info, endorse
5.0	General Business		
5.1	School Strategic Plan Steps to develop next 3-year plan in Principal's report. Build on extensive information gathered from stakeholders in last planning process. Next meeting will focus on the strategic plan, Lindsay to facilitate. <b>Action:</b> Council members to review current plan, consider other plans from like schools,	Andrew	Discussion, make plan

	<p>review data gathered in last planning process and bring ideas to next meeting to discuss in depth and develop next steps.</p> <p><b>Action:</b> Ian to distribute current strategic plan.</p> <p><b>Action:</b> Andrew to distribute data collected in 2019 parent surveys.</p>		
5.2	<p>Other Business:</p> <p><b>School Motto – Implementation</b> As per Principal's report, consider engaging graphic designer to produce 1 or 2 logo concepts with view to school community vote.</p> <p><b>Action:</b> Council to provide feedback on logo concepts</p> <p><b>Council Terms of Reference</b> Changes to be endorsed at next council meeting.</p> <p><b>Action:</b> Ian to distribute TOR prior to next meeting.</p> <p><b>Annual Report</b> 2021 Annual Report Tabled</p> <p><b>Action:</b> Council to provide comments, if any, to Andrew by 18 May</p> <p><b>Action:</b> Once endorsed by SC then will be published to website (Andrew)</p>	Andrew	Discussion Info and homework
6.0	Next meeting	Chair	
6.1	<p>Wednesday 8 June 6.30pm</p> <p>Meeting will focus on <b>Strategic Planning</b> – no standing reports required.</p> <p>Lindsay to facilitate.</p>		